

The Regular Meeting of the Board of Education of Madison Central School was held on May 19, 2020 at 7:00 pm via Google Meet.

**MEMBERS PRESENT:** Mrs. Laura Billings  
Ms. Jessica Clark  
Mr. Michael Filipovich  
Mrs. Jennifer Lavoie  
Mrs. Brittany Rizzo  
Mr. Jona Snyder

**MEMBERS ABSENT:** Ms. Stephanie Clark

**OTHERS PRESENT:** Mr. Jason Mitchell, Superintendent  
Mr. Larry Nichols, Building Principal  
Mr. Brian Latella, Elementary Principal  
Mrs. Melanie Brouillette, Treasurer  
Ms. Tracey Lewis, District Clerk

- I. Call to Order
  - a. Mrs. Lavoie called the meeting to order at 7:02 pm.
- II. Agenda Additions - none
- III. Consent Agenda
  - a. Approval of Agenda for This Meeting

**MOTION # 1 – APPROVAL OF AGENDA**

ON THE MOTION of Mrs. Billings, seconded by Mrs. Rizzo, the board moved to approve the agenda for this meeting. Motion carried 6 yes, 0 no.

- b. Approval of Minutes
  1. April 21, 2020 Regular Meeting Minutes

**MOTION # 2 – APPROVAL OF MINUTES**

ON THE MOTION of Mrs. Billings, seconded by Mrs. Rizzo, the board moved to approve the minutes from the April 21, 2020 Regular meeting. Motion carried 6 yes, 0 no.

- IV. Public Forum
  - a. None
- V. Reports
  - a. Treasurer
    1. Internal Claims Auditor's Report

**MOTION # 3 – APPROVAL OF INTERNAL CLAIMS AUDITOR'S REPORT**

ON THE MOTION of Mrs. Clark, seconded by Mrs. Billings, the board moved to approve the Internal Claims Auditor's Report. Motion carried 6 yes, 0 no.

2. Treasurer's Report dated April 30, 2020

**MOTION # 4 – APPROVAL OF TREASURER'S REPORT**

ON THE MOTION of Mr. Filipovich, seconded by Mrs. Rizzo, the board moved to approve the April 30, 2020 Treasurer's Report. Motion carried 6 yes, 0 no.

3. Detail Warrants

**MOTION # 5 – APPROVAL OF DETAIL WARRANTS**

ON THE MOTION of Mrs. Rizzo, seconded by Mrs. Clark, the board moved to approve the Detail Warrants as follow: Warrant Number 37 – Fund A – 4/14/20 – 4 pages, Warrant Number 38 – Fund A – 4/29/20 – 2 pages, Warrant Number 21 – Fund C – 4/14/20 – 1 page, Warrant Number 22 – Fund C – 4/29/20 – 1 page, Warrant Number 12 – Fund TA – 5/6/20 – 4 pages, Warrant Number 16 – Fund FA20 – 4/14/20 – 2 pages, Warrant Number 17 – Fund FA20 – 5/6/20 – 1 page, Warrant Number 18 – Fund FA20 – 4/29/20 – 1 page. Motion carried 6 yes, 0 no.

4. The Financial Status Report was shared.

b. Superintendent – Information Items

1. Mr. Mitchell provided a school closure update. He thanked all the students, faculty and staff for all their efforts and successes during this closure. He noted that the district has provided over 7,500 meals since the closure plus and unknown number of Blue Packs. An exchange is being planned for students to return chromebooks and to collect their belongings. Graduation planning is still underway. The Budget Newsletter will be different this year due to the changes in the budget timeline. There will be a 4 page summary newsletter mailed and a longer celebratory newsletter posted on the website.

c. Superintendent – Approval Items

1. Approval of Non Resident Students for 2020-2021
  - a. Student entering PreK
  - b. Student entering grade 1
  - c. Student entering grade 7
  - d. Student entering grade 8
  - e. Four students entering grade 9
  - f. Student entering grade 10
  - g. Student entering grade 11
  - h. Student entering grade 12

**MOTION # 6 – APPROVAL OF NON-RESIDENT STUDENTS FOR 2020-2021**

ON THE MOTION of Mrs. Rizzo, seconded by Mrs. Billings, the board moved to approve the list of 11 students as listed above as Non-Resident students for the 2020-2021 school year. Motion carried 6 yes, 0 no.

2. Approval to create a Speech and Language Pathologist position beginning in the 2020-2021 school year

**MOTION # 7 – APPROVAL TO CREATE SPEECH AND LANGUAGE PATHOLOGIST POSITION**

ON THE MOTION of Mrs. Billings, seconded by Mrs. Rizzo, the board moved to approve the creation of a Speech and Language Pathologist position. Motion carried 6 yes, 0 no.

3. Approval of Vote Inspectors for the 2020 Annual Budget Vote
  - a. Susan Anderson
  - b. Jo Blunt
  - c. Gerry Peckham
4. Approval of Alternate Vote Inspectors
  - a. Melanie Brouillette
  - b. Tracey Lewis

**MOTION # 8 – APPROVAL OF VOTE INSPECTORS AND ALTERNATES**

ON THE MOTION of Mrs. Rizzo, seconded by Mrs. Billings, the board moved to approve the Vote Inspectors (Susan Anderson, Jo Blunt and Gerry Peckham) and the Alternates (Melanie Brouillette and Tracey Lewis) for the 2020 Annual Budget Vote. Motion carried 6 yes, 0 no.

5. Approval of the 2020-2021 Budget not to exceed \$10,975,715 and authorization to set levy at \$3,405,627, a 2.05% increase over 2019-2020 Budget

**MOTION # 9 – APPROVAL OF 2020-2021 BUDGET**

ON THE MOTION of Mrs. Clark, seconded by Mrs. Billings, the board moved to approve the 2020-2021 Budget not to exceed \$10,975,715 and authorization to set levy at \$3,405,627 a 2.05% increase over the 2019-2020 budget. Motion carried 6 yes, 0 no.

6. Approval of the Insurance Proposal as provided by Haylor, Freyer & Coon

**MOTION # 10 – APPROVAL OF INSURANCE PROPOSAL FROM HAYLOR, FREYER & COON**

ON THE MOTION of Mr. Filipovich, seconded by Mrs. Rizzo, the board moved to approve the insurance proposal from Haylor, Freyer & Coon. Motion carried 6 yes, 0 no.

7. Possible approval of adjustment to 2019-2020 School Calendar end date

**MOTION # 11 – APPROVAL OF ADJUSTMENT TO 2019-2020 SCHOOL CALENDAR**

ON THE MOTION of Mrs. Billings, seconded by Mrs. Clark, the board moved to change the last day of school to June 16, 2020 on the 2019-2020 School Calendar as a result of COVID-19 adjustments. Motion carried 6 yes, 0 no.

- VI. Policy
  - a. Second Reading of Policy # 5001 entitled “District-Wide Safety Plan and Building Level Emergency Response Plans” to replace existing Policy # 5001
  - b. Second Reading of Policy # 5404 entitled “Information Security Breach Policy” to replace existing policy # 5404
  - c. Second Reading of Policy # 5406 entitled “Protection of Student, Teacher, and Principal Personal Information (Data Security and Privacy)”
  - d. Second Reading of Policy # 7002 entitled “Education of Homeless Children”
  - e. Second Reading of Policy # 7500 entitled “Education Records” to replace existing policy # 7500 and Regulation # 7500.1

**MOTION # 12 – APPROVAL OF POLICY**

ON THE MOTION of Mrs. Rizzo, seconded by Mrs. Billings, the board moved to approve the second readings of the following policies: Policy # 5001 entitled “District-Wide Safety Plan and Building Level Emergency Response Plans” to replace existing Policy # 5001, Policy # 5404 entitled “Information Security Breach Policy” to replace existing policy # 5404, Policy # 5406 entitled “Protection of Student, Teacher, and Principal Personal Information (Data Security and Privacy)”, Policy # 7002 entitled “Education of Homeless Children”, Policy # 7500 entitled “Education Records” to replace existing policy # 7500 and Regulation # 7500.1. Motion carries 6 yes, 0 no.

- VII. Old Business - None
- VIII. Board of Education Discussion Items - None

IX. New Business  
a. Personnel

1. Appointments

- a. Ken Chapman – Full time bus driver effective 5/20/20 at Step 5 of the Non-Instructional contract at \$17.46 per hour
- b. MacKenzie Elliott – Probationary General Special Education Teacher as per resolution effective 9/8/20 with anticipated tenure effective 9/8/24 in Education of Children with Handicapping Conditions – General Special Education with Initial Certification in Special Education 7-12, Initial Certification in Special Education 1-6, and Initial Certification in Childhood Education 1-6 at B4, Step 2 at \$40,732 per year
- c. McKenna Jones - Long Term Sub for FMLA effective 9/2/20 for the 2020-2021 school year at B1, Step 1 at \$37,495 per year pending certification
- d. Abigail Reilly - Long Term Sub for FMLA effective 9/2/20 for the 2020-2021 school year at B1, Step 1 at \$37,495 per year per certification
- e. Kelly Allaire - Long Term Sub for FMLA effective 9/2/20 through 12/22/20 at B1, Step 1 at \$37,495
- f. Sara Kitchen - Probationary Speech and Language Pathologist as per resolution effective 9/8/20 with anticipated tenure effective 9/8/24 in Education of Children with Handicapping Conditions – Education of Speech and Hearing Handicapped Children with Permanent Certification in Speech and Hearing Handicapped at M3, Step 11 with Masters at \$53,368 per year
- g. Kelly Diehl – 16 week paid internship from 9/8/20 through 1/3/21

**MOTION # 13 – APPROVAL OF APPOINTMENTS**

ON THE MOTION of Mr. Snyder, seconded by Mrs. Rizzo, the board moved to approve the appointments as follow: Ken Chapman – Full time bus driver effective 5/20/20 at Step 5 of the Non-Instructional contract at \$17.46 per hour, MacKenzie Elliott – Probationary General Special Education Teacher as per resolution effective 9/8/20 with anticipated tenure effective 9/8/24 in Education of Children with Handicapping Conditions – General Special Education with Initial Certification in Special Education 7-12, Initial Certification in Special Education 1-6, and Initial Certification in Childhood Education 1-6 at B4, Step 2 at \$40,732 per year, McKenna Jones - Long Term Sub for FMLA effective 9/2/20 for the 2020-2021 school year at B1, Step 1 at \$37,495 per year pending certification, Abigail Reilly - Long Term Sub for FMLA effective 9/2/20 for the 2020-2021 school year at B1, Step 1 at \$37,495 per year per certification, Kelly Allaire - Long Term Sub for FMLA effective 9/2/20 through 12/22/20 at B1, Step 1 at \$37,495, Sara Kitchen - Probationary Speech and Language Pathologist as per resolution effective 9/8/20 with anticipated tenure effective 9/8/24 in Education of Children with Handicapping Conditions – Education of Speech and Hearing Handicapped Children with Permanent Certification in Speech and Hearing Handicapped at M3, Step 11 with Masters at \$53,368 per year, Kelly Diehl – 16 week paid internship from 9/8/20 through 1/3/21. Motion carried 6 yes, 0 no

2. Termination

- a. Caroline Cota – Cleaner as per Resolution effective May 1, 2020

**MOTION # 14 – APPROVAL OF TERMINATION**

ON THE MOTION of Mr. Snyder, seconded by Mrs. Billings, the board moved to approve the Resolution to terminate Caroline Cota as a cleaner effective May 1, 2020. Motion carried 6 yes, 0 no.

3. Rescind Coaching Positions Appointments as per Resolution for Spring 2020 Sports Season (due to COVID-19 school closure)

**MOTION # 15 – APPROVAL OF RESOLUTION TO RESCIND COACHING APPOINTMENTS**  
ON THE MOTION of Mrs. Billings, seconded by Mrs. Rizzo, the board moved to approve the Resolution to rescind the Spring Coaching Appointments for the Spring 2019 Sports Season due to the COVID-19 school closure. Motion carried 6 yes, 0 no.

- b. CSE/CPSE Recommendations – in official packet

**MOTION # 16 – APPROVAL OF CSE/CPSE RECOMMENDATIONS**  
ON THE MOTION of Mrs. Clark, seconded by Mrs. Rizzo, the board moved to approve the CSE/CPSE Recommendations as found in the official packet. Motion carried 6 yes, 0 no.

- c. Principal Reports
  1. Mr. Latella thanked the Crisis Team for their response to the recent tragedy and loss of a student. He discussed the successful interview process for all the positions just appointed. He also wanted to thank all those involved with the successful material deliveries to all the students including bus drivers, faculty and staff. Lastly he discussed all the end of year celebrations that the elementary is working on that will be done in a manner that follows the current recommendations.
  2. Mr. Nichols shared that he, the advisers and the seniors are all still working on a graduation program. Our students want a more personal graduation while following the guidelines set forth by the state. They are currently considering a “drive-in” graduation as well as a Virtual Awards Night to tentatively be held on June 24, 2020. Another idea is to hold a Senior Parade.

- X. Correspondence - None
- XI. Question & Answer Opportunity - None
- XII. Executive Session and appoint temporary District Clerk

**MOTION # 17 – ENTER EXECUTIVE SESSION**  
ON THE MOTION of Mr. Filipovich, seconded by Mr. Snyder, the board moved to enter into Executive Session at 7:31 pm to discuss the medical, financial, credit, or employment history of a particular person or corporation or matters leading to the appointment, **employment**, promotion, demotion, discipline, suspension, dismissal or removal of a particular person or corporation with Mrs. Rizzo acting as Temporary District Clerk. Motion carried 6 yes, 0 no.

Mr. Mitchell left at 7:53 pm

- XIII. Adjourn Executive Session

**MOTION # 18 – ADJOURN EXECUTIVE SESSION**  
ON THE MOTION of Mr. Snyder, seconded by Mr. Filipovich, the board moved to adjourn Executive Session at 8:23 pm. Motion carried 6 yes, 0 no.

- XIV. Adjournment

**MOTION # 19 – ADJOURNMENT**  
ON THE MOTION of Mr. Snyder, seconded by Mr. Filipovich, the board moved to adjourn for the evening at 8:24 pm. Motion carried 6 yes, 0 no.